



SEVA SADAN'S COLLEGE OF EDUCATION

Pioneer In Education

NAAC Accredited-A (3rd Cycle)

"Best College Awarded" By University of Mumbai

Seva Sadan Marg, Opp. Central Hospital, Ulhasnagar - 421 003. Thane, Maharashtra.

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Ref. No.

60 A / 2023-24

Date : 17/5/2023

SEVA SADAN'S COLLEGE OF EDUCATION, ULHASNAGAR – 03.

CONSTITUTION OF THE IQAC

2023-2024

Chair Person : Dr. (Mrs.) Renuka K. Shewkani
I/c Principal

Hon'ble President/Trustee
Of the Management : Mr. Sanjay V. Dabrai

Members

Nominee from the
Local Society : Mr. Haresh Rupani

Nominee from Employer : Smt. Uma Shivlingam

Nominee from the
Teaching Staff :
Dr. Heena D. Wadhwani
Dr. Sanjay J. Nimbalkar
Dr. Rajkumari Punjabi
Dr. Bhakti M. Jaisinghani
Dr. Mary Varghese
Dr. P. Arul Pragasam

Nominee from the
Non - Teaching Staff : Mr. Liladhar C. Potdar

Nominee from the
Alumni : Miss. Rakshita Manglani
Mr. Girish Kataria

Student Council
Member : Miss. Roshni Sidhwani
Miss. Simran Nirmal

Coordinator of IQAC : Dr. Deepika Sharma

T/C Principal
Seva Sadan's College of Education
Ulhasnagar - 421 003. (Thane)

**SEVA SADAN'S COLLEGE OF EDUCATION
ULHASNAGAR – 421003**

15/06/2023

The Meeting of IQAC would be held Online via Google Meet on 21/06/2023 at 2 pm. The Agenda for the Meeting is given below. IQAC Members are requested to make it convenient to attend the same.

Agenda of Meeting

- 1) To discuss about Preparation for NAAC Team Visit to College.
- 2) Any other point to be discussed with permission of the Chair.



I/C Principal
Seva Sadan's College of Education
Ulhasnagar - 421 003. (Thane)

IQAC - Minutes of the Meeting

Minutes of the Online IQAC Meeting held on 21/06/2023 at 2:00 pm Via Google Meet.

- 1) The I/C Principal chaired the meeting. The minutes of the last IQAC meeting were read.**
- 2) At the onset I/C Principal Dr. Renuka Shewkani welcomed the members of IQAC.**
- 3) Introductory note about the IQAC Meeting was given by the co-ordinator Dr. Deepika Sharma.**
- 4) It was informed by I/C Principal Dr. Renuka Shewkani that there will be NAAC visit within a time period of 3 months.**
- 5) It was finalised that Power point presentations will be prepared by the Staff members as per criteria assigned to them. The criteria-wise Ppt. would be submitted by 30/06/2023.**
- 6) It was decided that all Committee Files of last Five years will be updated and SSR File of uploaded documents will be prepared as per each criteria.**
- 7) It was decided to call for suggestions from staff members regarding their Requirements for their criteria.**
- 8) Since there were no other point to be discussed, the meeting was concluded with a formal Vote of Thanks by Dr. Heena Wadhwani to the Chair and the members.**



I/C Principal
Seva Sadan's College of Education
Ulhasnagar - 421 003. (Thane)

**SEVA SADAN'S COLLEGE OF EDUCATION
ULHASNAGAR – 421003**

14/09/2023

The review Meeting of IQAC would be held on 15/09/2023 at 1:30 pm in Principal office. The Agenda for the Meeting is given below. IQAC Members are requested to make it convenient to attend the same.

Agenda of Meeting

- 1) To read the NAAC Peer Team Visit Report**
- 2) Formation of Revised Committees**
- 3) Any other point to be discussed with permission of the Chair.**

- 4) **Recommendations and SWOC Analysis NAAC Accreditation report of the college was read by I/C Principal.**
- 5) **It was finalised that existing committees will be merged and revised committees will be formed as per suggestions of NAAC Peer team Visit Report.**
- 6) **It was decided that a meeting minutes register will be maintained by the Committee in charge of all committees which will be submitted to the IQAC at the end of academic year.**
- 7) **Since there were no other points to be discussed, the meeting was concluded with a formal Vote of Thanks by Dr. Deepika Sharma to the Chair and the members.**



I/C Principal
Seva Sadan's College of Education
Ulhasnagar-421 003. (Thane)

IQAC - Minutes of the Meeting

Following IQAC members attended review meeting held on 15/09/2023 at 1:30 pm in principal office;

Dr. Renuka Shewkani

- 

Dr. Deepika Sharma

- 

Dr. Heena D. Wadhwani

- 

Dr. Sanjay Nimbalkar

- 

Dr. Rajkumari Punjabi

- 

Dr. Bhakti M. Jaisinghani

- 

Dr. Mary Varghese

- 

Dr. Arul Pragasam

- 

Minutes of the IQAC review Meeting held on 15/09/2023 at 1:30 pm:-

- 1) The I/C Principal chaired the meeting. The minutes of the last IQAC meeting were read.
- 2) At the onset I/C Principal Dr. Renuka Shewkani congratulated IQAC members for accreditation of the college with A Grade in NAAC (4th Cycle).
- 3) Introductory note about the IQAC Meeting was given by the coordinator Dr. Deepika Sharma.

**SEVA SADAN'S COLLEGE OF EDUCATION
ULHASNAGAR – 421003**

23/03/2024

The Meeting of IQAC would be held on 26/03/2024, 27/03/2024 and 30/03/2024 at 2:00PM in Principal office. The Agenda for the Meeting is given below. IQAC Members are requested to make it convenient to attend the same.

Agenda of Meeting

- 1) To discuss about the Autonomous Status of the College.
- 2) To decide about the composition of Governing Body in Autonomous setup (on 26/03/2024).
- 3) To decide about the composition of Academic Council in Autonomous setup (on 27/03/2024).
- 4) To decide about the composition of Board of Studies in Autonomous setup (on 30/03/2024).
- 5) Any other points to be discussed with permission of the Chair.



I/C Principal
Seva Sadan's College of Education
Ulhasnagar - 421 003. (Thane)

IQAC - Minutes of the Meeting

Following IQAC members attended Meeting held on 26/03/2024 at 2:00PM in Principal office;

Dr. Renuka Shewkani

- 

Dr. Deepika Sharma

- 

Dr. Heena D. Wadhvani

- 

Dr. Sanjay Nimbalkar

- 

Dr. Rajkumari Punjabi

- 

Dr. Bhakti M. Jaisinghani

- 

Dr. Mary Varghese

- 

Dr. Arul Pragasam

- 

Minutes of the IQAC Meeting held on 26/03/2024 at 2:00 PM:-

- 1) The I/C Principal chaired the Meeting. The Minutes of last IQAC Meeting were read by the Co-ordinator.
- 2) The College has received confirmation from UGC about Autonomous status. Hence, the I/C Principal Dr. Renuka Shewkani apprised the Members about the norms and functioning of Autonomous Institutions.
- 3) The I/C Principal also informed that The Governing Body, Academic Council and Board of Studies are the three heads under which the Institution would be functioning as Autonomous Institution.









- 4) The composition of Governing Body was discussed at length in the Meeting.
- 5) The I/C Principal informed that the Governing Body would consist of 5 Members from the Management, 2 Senior Faculty Members, 1 Administrative staff, 1 Educationalist, 1 State Government Nominee, 1 University Nominee and Principal of the College.
- 6) Dr. Sanjay Nimbalkar and Dr. Heena Wadhwani were nominated by the I/C Principal as Senior Faculty Members. Shri. Potdar would be the Administrative Staff.
- 7) It was resolved that Dr. Ramesh Kothari will be invited as Educationalist.
- 8) It was communicated by the I/C Principal that Smt. Rama Bhonsle has been nominated as State Government Nominee. The Name of the University Nominee is awaited from University of Mumbai.
- 9) It was decided that in the next Meeting, the composition of Academic Council will be discussed.
- 10) The Meeting concluded with a formal Vote of Thanks by Dr. Deepika Sharma to the Chair and the Members.



I/C Principal
Seva Sadan's College of Education
Ulhasnagar - 421 003. (Thane)

IQAC - Minutes of the Meeting

Following IQAC members attended Meeting held on 27/03/2024 at 2:00 PM in Principal office;

| | | |
|----------------------------------|---|---|
| Dr. Renuka Shewkani | - |  |
| Dr. Deepika Sharma | - |  |
| Dr. Heena D. Wadhvani | - |  |
| Dr. Sanjay Nimbalkar | - |  |
| Dr. Rajkumari Punjabi | - |  |
| Dr. Bhakti M. Jaisinghani | - |  |
| Dr. Mary Varghese | - |  |
| Dr. Arul Pragasam | - |  |

Minutes of the IQAC Meeting held on 27/03/2024 at 2:00 PM:-

- 1) The I/C Principal chaired the Meeting. The Minutes of meeting held on 26/03/2024 were read by the Co-ordinator.**
- 2) The I/C Principal informed that in an Autonomous setup the members of Academic Council consists of Head of the Institution, Heads of the Department, 4 Faculty Members, Controller of Examination, 1 Administrative Secretary, 4 Experts not from Autonomous College and 3 Nominees of the University.**
- 3) Dr. Rajkumari Punjabi and Dr. Arul Pragasam were nominated by I/C Principal as Heads of Department.**




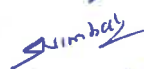




- 4) **Dr. Rukmini Jamdar, Dr. Rajashree Joshi, Mrs. Sandhya Mahajan, Dr. Sneha Samant, Dr. Sheetal Shirole were nominated as Faculty Members of Academic Council.**
- 5) **The I/c Principal nominated Dr. Bhakti Jaisinghani as Controller of Examination.**
- 6) **Dr. Mary Varghese was nominated as Administrative Secretary by I/C Principal.**
- 7) **It was decided to invite Mr. Lal Tanwani, Dr. Chakradev, Dr. Meena Kute and Dr. Harichandan as 4 Expert Members in the Academic Council.**
- 8) **It was proposed in the Meeting that Dr. Swarnalata Harichandan, Dr. Chetan Chauhan and Dr. Balkavi Laxman may be invited as University Nominees in the Academic Council.**
- 9) **It was decided that the composition of Board of Studies will be discussed in the next Meeting scheduled on 30/03/2024.**
- 10) **The Meeting concluded with a formal Vote of Thanks to the Chair and the Members.**



I/C Principal
Seva Sadan's College of Education
Ulhasnagar - 421 003. (Thane)

IQAC - Minutes of the Meeting


Following IQAC members attended Meeting held on 30/03/2024 at 2:00 PM in Principal office;

| | |
|----------------------------------|--|
| Dr. Renuka Shewkani | -  |
| Dr. Deepika Sharma | -  |
| Dr. Heena D. Wadhwani | -  |
| Dr. Sanjay Nimbalkar | -  |
| Dr. Rajkumari Punjabi | -  |
| Dr. Bhakti M. Jaisinghani | -  |
| Dr. Mary Varghese | -  |
| Dr. Arul Pragasam | -  |

Minutes of the IQAC Meeting held on 30/03/2024 at 2:00 PM:-

- 1) The I/C Principal chaired the Meeting. The Minutes of meeting held on 27/03/2024 were read by the Co-ordinator.
- 2) The I/C Principal informed about the composition of Board of Studies in an Autonomous Institution. The Board of Studies is comprised of Head of the Institution, All Faculty Members, 2 Subject Experts from other than Mumbai University, 1 Expert Nominee, 1 Representative from Industry or Corporate Sector (Education), 1 Representative from Alumni and Experts from outside Autonomous College for Special Courses.

- 3) It was decided that all the Faculty Members would be Members in the BOS for their respective courses.
- 4) It was decided in the Meeting that 2 subject experts from other than University of Mumbai would be invited from YCMOU or SNDT.
- 5) It was decided that for Expert Nominee, Dr. Sunita Magre, Dr. Sybil Thomas, Dr. Usha Borkar and Dr. Elvina would be approached for BOS.
- 6) It was resolved that The Principal of Gurunanak School or New Era School would be nominated as representative from Industry.
- 7) It was decided that Dr. Waghmare and Dr. Minoo Raichurkar would be approached for Representative from Alumni.
- 8) It was decided that Dr. Neeta Chakravarty, Dr. Seema, Dr. Soni, Dr. Sunila Pillai, Dr. Sunit Paryani would be approached as Experts for Special Courses.
- 9) The Meeting concluded with a formal Vote of Thanks to the Chair and the Members.


I/C Principal
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